

RULES OF THE RINGHADDY CRUISING CLUB

Ratified by AGM up to 2011

1. **NAME:** The name of the Club shall be "Ringhaddy Cruising Club".
2. **OBJECTS:** The objects of the Club are to encourage amateur sailing and the promotion of social activities amongst its members. Ringhaddy Cruising Club is a non-profit organization. All profit and surpluses will be used to maintain or improve the facilities of Ringhaddy Cruising Club. No profit or surplus will be distributed other than to another non-profit making body, or to the members on winding up or dissolution of the Club. The Club is not subject to commercial influence.
3. **CLUB BURGEE:** The Club burgee shall have a blue background on which is superimposed the Club device, consisting of two gold fish in the form of a ring.
4. **OFFICERS:** The following officers of the Club shall be elected at the Annual General Meeting: Commodore, Vice-Commodore, Rear Commodore, Hon. Treasurer and Hon. Secretary.
5. **NOMINATION OF OFFICERS AND COMMITTEE:** Nominations for any office for the General Committee and for the removal or appointment of Trustees, except those made by the General Committee, must be sent in writing to the Hon. Secretary seven clear days before the Annual General Meeting.
6. **HON. SECRETARY:** The Hon. Secretary shall keep a record of the proceedings of the Club in General Meeting and also of the decisions of the General Committee and shall see that the decisions arrived at are carried out. The General Committee may at its discretion delegate all or any of the duties of the Hon. Secretary to an Assistant Secretary.
7. **HON. TREASURER:** The Hon. Treasurer shall be accountable to the General Committee for the receipt and payment of all money due to, or owing by, the Club and, in addition to keeping proper accounts and books showing the receipts, expenditure and financial affairs of the Club, shall prepare and submit a Balance Sheet at the Annual General Meeting after it has been audited by the Club's Auditor(s).
8. **TRUSTEES:** The Club, at a General Meeting, may appoint not less than three or more than five trustees, who shall hold office until death or resignation unless removed by Resolution of the Club at a General Meeting. Any property of the Club may be vested in the trustees by a resolution of the General Committee, the trustees shall deal with such property according to the directions of the General Committee (of which an entry in the Minute Book shall be sufficient evidence) but the trustees shall not have power to dispose of any property of the Club having a value in excess of £1,000 (One thousand pounds) without the prior directions of a General Meeting of the Club. The trustees shall be indemnified against risks and expense out of the Club property.
9. **GENERAL COMMITTEE:** The business of the Club shall be managed by a General Committee which shall consist of the Officers of the Club and up to three ordinary members to be elected at the Annual General Meeting. The Committee may co-opt not more than two further members during the year. In the case of a vacancy occurring in the Officers, Trustees or General Committee during a current year of office, the General Committee may at its discretion appoint a successor who shall hold office until the next Annual General Meeting. The Commodore, Vice Commodore and Rear Commodore should serve for a period of not more than two years. The Honorary treasurer and Honorary Secretary should serve for a period of not more than seven years. Ordinary members of the Committee shall serve for a maximum of three consecutive years after which they shall stand down for one year before seeking re-election.
10. **COMMITTEE MEETINGS:** The General Committee shall meet at such times as may be determined for the conduct of current business and the management of the Club. At all General Committee meetings, the Senior Officer present shall preside. In the case of a tie, the Chairman shall have a casting vote. Four members present shall form a quorum.

11. **SUB-COMMITTEES:** The General Committee may appoint such Sub-Committees as may be required. The General Committee may delegate to any Sub-Committee so appointed such powers as it considers desirable. Membership of any Sub-Committee shall be subject to approval by the General Committee.
12. **ANNUAL GENERAL MEETING:** A General Meeting of the members shall be held in each year at such time and place as shall be decided by the General Committee. Twenty-four members present shall form a quorum. The business of the Annual General Meeting shall be
 - a) to receive the Commodore's Report, and
 - b) to receive the Hon. Treasurer's Financial Statement,
 - c) election of Officers of the Club for the forthcoming year and
 - d) election of an Auditor or Auditors,
 - e) revision of rules of the Club as may be required, and
 - f) transaction of any other business. Any member wishing to propose a resolution shall present a written copy of such resolution to the Hon. Secretary at least 14 days before the date of the meeting, so that it may be included under item,
 - g) any other business.
13. **EXTRAORDINARY GENERAL MEETING:** An Extraordinary General Meeting may be called by the General Committee or by the Hon. Secretary at the request in writing of twelve members of the Club. No business may be transacted at an Extraordinary General Meeting other than that stated in the notice of the meeting. Twenty-four members present shall form a quorum.
14. **NOTICE OF MEETINGS:** The Hon. Secretary shall send a notice to each member at least 21 days before all General Meetings, stating the date, time and place of each meeting and the purpose for which it is called. In the case of the Annual General Meeting, such notice shall include a copy of the Treasurer's Financial Statement and a copy of the Minutes of the preceding Annual General Meeting.
15. **VOTING:** Voting shall be limited to members.
16. **ADMISSION OF MEMBERS:** Applicants for membership shall complete and sign with their full name and address an application form prescribed by the General Committee. Each applicant must be proposed by a Member and seconded by another, to each of whom the applicant is well known. Applicants must be known by, or introduced to, a member of the General Committee of the Club before their application for membership can be considered. The application shall be sent to the Hon. Secretary who shall submit it to the General Committee for consideration and, if so instructed, shall post it on the Club Notice Board for at least 14 days. Thereafter, the application shall be decided by the General Committee by ballot, one black ball to exclude. Membership shall be from 1st April until 31st March in the succeeding year, with new members being admitted from April until September. Applicants will be informed by the Hon. Secretary within one month of the General Committee's decision and those successful will be invited to pay an entrance fee, if appropriate, and an annual subscription. The due date for such payments shall be either
 - a) the date of posting of such notice for applicants between April and September, or
 - b) 1st April of the following year for other applicants. Should an applicant fail to pay his entrance fee and annual subscription within one month of the due date, the offer of membership shall be withdrawn at the discretion of the General Committee. No privileges of membership shall be available to any prospective member until all dues have been paid.
 - i) Proposers and seconders shall be members of not less than three years standing
 - ii) A former member who seeks to rejoin the Club at a later date may do so without paying an entrance fee provided:-
 - a. he left the Club in good standing having given proper notice of his intention to resign and having paid any outstanding subscriptions and
 - b. his written application to rejoin is approved by the General Committee
 - iii) The total membership of the Club may be capped from time-to-time at the discretion of the General Committee and a waiting list of approved applicants created. Names on such list will be admitted to the membership of the Club on a strictly chronological basis.

17. **MEMBERSHIP:** The Membership of the Club shall be divided into the following classes.-
- a) Founder Members who shall be members who joined the Club before 1st April, 1977, and who paid a lump sum subscription of £200.
 - b) Ordinary Members shall be persons who joined the Club after 1st April, 1977.
 - c) Honorary Members who shall be persons who have rendered special service to the Club or to yachting in general, recommended by the General Committee and elected as such at an Annual General Meeting of the Club, either for life or such other period as the General Meeting may decide.
 - d) Outport Members. Any duly elected Member who shall be deemed resident outside Northern Ireland for any year commencing 1st January may apply in writing to the Hon. Secretary to have his name transferred to the Outport Members' List until he shall be deemed to have resumed residence in Northern Ireland. An Outport Member shall pay an annual subscription.
 - e) Temporary Members.
 - i) The owners and crews of visiting yachts may be offered the facilities of the Club at the discretion of a Flag Officer or the Hon. Secretary, provided their boat is from a home port outside Strangford Lough and their stay does not exceed seven days.
 - ii) The owner of any visiting yacht, lying by invitation during either the summer or winter period on a mooring owned by a paid-up member who is not otherwise moored in Ringhaddy Sound, may become a temporary member at the discretion of the General Committee on payment of one half of the annual subscription. The summer period is from the official "launching" day in May to the official "hauling out" day in September and the winter period is from "hauling out" day to "launching" day. No visiting yacht owner may qualify to benefit under Rule 17 paragraph (b) for longer than one continuous twelve month period, except in exceptional circumstances at the discretion of the General Committee. The names of temporary members will be recorded by the Hon. Secretary in the minutes of the General Committee.
 - f) Members of the immediate family of Founder Members and Ordinary Members who are aged over 21 and acquire a boat of their own and apply for membership as defined in Rule 17, shall only be required to pay half the entrance fee at the date of their election.
18. **ENTRANCE FEES:** The Annual General Meeting shall fix the amount of the Entrance Fees to be paid by the various classes of Members, and in each case the amount so fixed shall continue to be the entrance fee for that class until it shall have been altered by a subsequent General Meeting.
19. **SUBSCRIPTIONS:** The Annual General Meeting shall fix the amount of the Annual Subscriptions to be paid by the various classes of Members, and in each case the amount so fixed shall continue to be the Annual Subscription for that class until it shall have been altered by a subsequent General Meeting. Annual subscriptions shall be payable in advance on or before 1st April each year.
20. **UNPAID SUBSCRIPTIONS:** Any member whose subscription remains unpaid by May 1st automatically ceases to be a member of the Club, but may be reinstated without penalty upon reasonable representations to the General Committee provided they have paid any outstanding dues.
21. **RESIGNATIONS:** Members wishing to resign from the Club shall give notice in writing to the Hon. Secretary prior to the 1st day of April, otherwise, they shall be liable for that year's subscription.
22. **SUSPENSION OR EXPULSION OF MEMBERS:** The General Committee shall have the power to suspend or to expel any member of the Club by ballot. The majority shall be at least the proportion of three to one to suspend or expel a member, who shall forfeit all rights to or claims upon the Club or its property or funds.

23. **RESPONSIBILITY FOR GUESTS:** Any member shall be responsible for a guest(s) strictly observing all the Rules of the Club, while on the Club premises and for ensuring good conduct of guests.
24. **COMMERCIAL ACTIVITY:** Members are not permitted to undertake any commercial activity on Club premises subject to the following exceptions:-
- a) Contractors employed by the General Committee.
 - b) Contractors employed by members (who are boat owners), for maintenance, launching, retrieval, servicing of moorings and like activities. In all circumstances it shall be the duty of the member employing the contractor to ensure that the contractor has appropriate and current insurance cover in place before work commences. Further, it is the direct responsibility of all members to advise contractors of the obligations set out in section "B" of the 'Boat Park Rules' (see 'Operating Rules with Regard to Potentially Dangerous Activities and Good Neighbourliness' within the Bye-laws section).
25. **ALTERATION OF RULES:** The Rules of the Club shall not be altered except at the Annual General Meeting or an Extraordinary General Meeting of the Club. Notice of any alteration to be proposed at the Annual Meeting, except those proposed by the General Committee, shall be sent in writing to the Hon. Secretary before the 1st day of December in any year. A copy of the proposed alteration shall be sent to every member with the notice convening the Meeting.
26. **LIABILITY:** Members of the Club and their guests and visitors may use the Club premises and any other facilities of the Club, but do so entirely at their own risk and therefore, by implication accept that:
- a) The Club will not accept any liability for any damage to or loss of property belonging to members, their guests or visitors to the Club.
 - b) The Club will not accept any liability for personal injury arising out of the use of the Club premises and any other facilities of the Club, or out of participation in any event organised by the Club, whether sustained by members, their guests or visitors, or caused by members, their guests or visitors, whether such damage or injury could have been attributed to or was occasioned by the neglect, default or negligence of any of the Officers, Committee or servants of the Club.
 - c) Before inviting any guests or visitors onto the Club premises, or to participate in events organised by the Club, members are requested to draw their attention to this Rule.
 - d) All vessels owned by club members must be covered by full public liability insurance to a minimum of £2,000,000 sterling.
27. **CHILD PROTECTION POLICY:** The Club has adopted and is committed to observing the Child Protection Policy and at all times members in contact with young people on Club property shall observe the Code of Conduct (see appendices "A" and "B" attached).
28. **INTERPRETATION OF RULES:** In the rules of the Club, unless the context otherwise requires, the masculine shall include the feminine, the singular the plural, the plural the singular and a member a Founder Member and an Ordinary Member. The General Committee's interpretation of any doubtful part of these Rules shall be binding on every Member until set aside by a General Meeting, the decision of which shall be final and binding.
29. **BYE-LAWS:** The General Committee shall, from time to time, create such Bye-Laws as may be seen fit for the effective management of Club matters.
30. **DATA PROTECTION:** where Members' information is held in electronic form a Member may, on application to the Hon. Secretary in writing and on payment of the appropriate fee, obtain a printed copy of such information pertinent to themselves alone.

APPENDIX A

Child Protection Policy

We in the Ringhaddy Cruising Club are committed to a practice which protects children from harm. Members, instructors, coaches and volunteers/helpers in the Club accept and recognise their responsibilities under the Children (Northern Ireland) Order 1995 concerning safeguarding children and will endeavour to carry out these responsibilities by:

- a) having an awareness of the issues which cause children harm
- b) adopting child protection guidelines for Members, instructors coaches and volunteers/helpers as laid out in Appendix B.
- c) providing information about child protection and good practice to Members, children, parents, instructors, coaches and volunteers/helpers.
- d) sharing information about concerns with children, parents and others who need to know.
- e) following carefully the procedures for the recruitment and selection of instructors, coaches, volunteers/ helpers and the management of the Club.
- f) being involved in training.
- g) keeping child protection policies under regular review.
- h) providing information as required to the General/Management Committee of the Club and to the Royal Yachting Association Northern Ireland Ltd..

APPENDIX B

Code of Conduct for Members Instructors, Coaches and Volunteers/Helpers

1. These guidelines have been produced to help protect anyone working with young people in Ringhaddy Cruising Club and should be followed at all times. If you have any queries regarding these you should contact any Member of the General/Management Committee or the person responsible for Child Protection.
 - a) Always be publicly open when working with the younger person. Avoid situations where you and an individual younger person are completely unobserved.
2. If physical contact is necessary, it should be done openly. Care is needed as it is difficult to maintain hand positions when providing manual support if the younger person is constantly moving. Some parents are becoming increasingly sensitive about touching younger persons and their views should always be carefully considered.
3. Where possible allow parents of younger persons to take responsibility for them in changing rooms. If groups are to be supervised in changing rooms, always ensure that adults work in pairs and that gender is appropriate. If travelling to another venue is necessary make sure that verbal (preferably written) permission is given by the parents. Parents should be asked to ensure that younger persons
4. are collected on time.
5. Where mixed groups of younger persons travel to another venue to represent the Club they should always be accompanied by at least one male and one female adult.
6. All should respect the rights and dignity and worth of all and treat everyone with equality.
7. All should place the well-being and safety of the younger person above the development of performance. They should follow all guidelines laid down by the RYA (including the

instructor/pupil ratio) and be adequately insured. Always make sure that you are working at a level commensurate with your instructor qualifications. If you are proved negligent the Club's insurance may be invalidated.

8. Members working with younger persons should hold appropriate qualifications in instructing, coaching, leadership, officiating etc. Adults should ensure that the activities which they direct or advocate are appropriate to the age, maturity, and ability of the participant e.g. they should not break rules on suitable participation for age groups. Training activities should include clear progressions and instructors should keep a clear record of all activity undertaken, clearly planning for future activity. It is advisable to keep a record of activity in a book kept for that purpose. Make sure that all participants know to inform the instructor of any injury or illness before, during or after the activity.
9. Adults should always promote the positive aspects of sailing and never condone rules violations, bad sportsmanship or use of prohibited substances.
10. Adults should consistently display high standards of personal behaviour and appearance as well as appropriate dress, language, and respect for equipment and facilities. It is not acceptable for adults responsible for younger persons to consume alcohol. Adults should never encourage younger persons to drink alcohol.
11. Adults should never overtly criticise participants' or officials' judgments or use language or actions which may cause the younger person to lose self esteem or confidence.

All Members must also be aware that, as a general rule, it does not make sense to:

- Spend amounts of time alone with younger persons away from others

- Take younger persons alone on car journeys, however short.
- Take younger persons to your home.

If it should arise that such situations are unavoidable they should only take place with the full knowledge of someone in charge in the Club and/or a person with parental responsibility for the younger person. Instructors and volunteers/helpers should be aware that normal car insurance does not cover them for transporting younger persons to and from other venues. All instructors and volunteers/helpers should try to be on time; and inform an appropriate person if ill or unable to attend an activity.

Members should **NEVER!**

Engage in rough physical or sexually provocative games including horseplay.

Share a room with a younger person.

Permit or engage in any form of inappropriate touching

Permit younger persons to use inappropriate language unchallenged.

Make sexually suggestive comments to younger persons, even in fun.

Allow allegations made by a younger person to go unchallenged, unrecorded or not acted upon.

Do things of a personal nature that a younger person can do for themselves. Agree to meet a younger person on your own.

If you accidentally hurt a younger person, or cause distress in any manner, or the younger person appears to respond in a sexual manner to your actions, or misunderstands, or misinterprets something you have done, report the incident to a colleague supported by a brief written report of the incident as soon as possible. Parents/carers should be informed of the incident.

EMERGENCY ACTION/FIRST AID

All Members, instructors and volunteers/helpers should be prepared with an action plan in the event of an emergency. This will include:

ACCESS TO FIRST AID EQUIPMENT.

TELEPHONE CONTACT IF THE PARTICIPANT IS A MINOR.

TELEPHONE CONTACT TO THE EMERGENCY SERVICES.

All accidents, injuries and any untoward event should be recorded in the activity record book along with a witness statement if thought necessary.

An attendance book must be kept for each recognised club activity with the presence of each participant noted appropriately. An incident book must be used to record accidents, injuries and any untoward event.

Training **activities** outside the usual recognised Club activities will not be covered by Club insurance if the details have not been notified in writing to the General/Management Committee in advance. It is the responsibility of the parents to check that the Training activity is covered by the necessary insurance.

BYE – LAWS (March 2006)
*(Subject to amendment from time to time
by the General Committee)*

Boat Park Rules

“A” Definitions

1. Storage Periods

The year is divided into two periods: ‘Winter Storage’ and ‘Summer Sailing’. The Winter Storage period is of eight months duration, between mid-September and mid-May, the Summer Sailing period is the remaining four months.

2. Billing Procedure

An invoice will be provided in June to each member having stored either a boat or trailer on the club premises during the preceding twelve months: this will cover the Winter Storage period just passed (for boat/trailer or trailer alone) together with the Summer Sailing period (trailer only) from the preceding year. Accounts shall be payable within one month after dispatch of a rental account. Boats will not be accepted for storage until the last years account has been settled.

Boat Park/Car Park Layout

The hard standing is divided approximately 1/3 to 2/3 by a yellow painted line running in an approximately E/W direction. During the winter storage period this line has no significance, however during the summer the northerly part of the hard standing is used for car parking within designated slots and must be cleared of all boats and trailers. To this end empty trailers will be stored on the top of the grassy bank to the west of the hard standing and to the south of the yellow line during the Summer Sailing period. Members may also remove their trailer from the premises for the summer to avoid any charge for this period.

Boat/Trailer Dimensions

For the purpose of calculating individual Storage Charges each member requiring to store their boat for any period on the hard standing must supply the following imperial dimensions:

LOA of boat (L1)

LOA of trailer (L2)

Beam of boat (W1)

Width of trailer (W2)

Charging Rates

These to be ratified at the Club Annual General Meeting in March and to remain in force until revised by a subsequent AGM.

There will be two Charging Rates:

Winter Storage - (R1)

Summer Trailer Storage - (R2)

“B” Operating Rules

1. Boat Storage

Boats may only be stored in the Boat Park on movable trailers with rubber wheels. It is the responsibility of each member to ensure that the trailer used with their boat is of suitable construction and is maintained in a serviceable condition. It is the responsibility of each owner to ensure that, once in its designated storage space, every boat is suitably chocked so as to avoid neighbouring boats.

2. Allocation of Storage Spaces

Before any boat is drawn out for winter storage, application must be made in writing on the approved form to the Boat Park Convenor. One form will be made available to each member annually in August. The location of each individual storage space is at the discretion of the Boat Park Convenor. While every effort will be made to accommodate all members, membership of the Club does not guarantee any member winter storage of their boat on the hard standing. Spaces will be allocated on a ‘first come - first served’ basis on receipt of correctly completed application forms.

3. Potentially Dangerous Activities

Before any activity, such as welding, grinding, hot work or hoisting may be undertaken which could become potentially damaging to other boats or personnel on Club premises, it is the responsibility of the Member concerned to ensure that the work is fully covered by adequate third-party insurance. No welding or grinding shall be undertaken within 10 metres of any boat, motor vehicle or flammable material. Any member or contractor found not to be complying with these requirements will be asked to cease activities immediately.

4. Good Neighbourliness

All users of the Boat Park are asked to ensure that winter maintenance activities do not impact on other boats (e.g. paint, overspray, sand blasting, indiscriminate use of angle grinders or power washers next to freshly painted bright work, etc.) and that each allocated space is kept in a reasonably clean and tidy condition. After launch, each member is required to ensure that their winter storage slot is completely clean, clear and free.

5. Ladders

Ladders must not be permanently chained upright to boats as this provides thieves with access to neighbouring boats. When not in use, all ladders kept at RCC must be securely locked and chained to a trailer or some other suitable heavy structure. Unsecured ladders may be removed. In the interest of good neighbourliness, upright ladders should be positioned in such a manner as to allow access by other members to neighbouring boats.

6. Residence on Club Premises

Members are reminded that overnight stays ashore on Club premises are not permitted by the Club's lease.

7. Waste oil and paint tins

There is no facility for waste oil storage or disposal on site and waste oil and filters must be removed by Members or contractors employed by them. As the waste skip goes to general landfill paint/anti-fouling tins must be removed from the Boat Park.

8. Members property

It is a requirement that all the property of a member be clearly identified with the name of the boat and/or owner, including dinghies, outboards and trailers.

8. Abandoned property

Any property deemed to have been abandoned at the Club will be moved to a central location at RCC. All reasonable attempts will be made to contact the owner. Notice will also be given on the Club's web site. If, after a period of three months, the items have not been claimed or removed by the owner, they shall be disposed of accordingly.

“C” Charges

Winter Storage Boat Storage (WB)

A two tier storage rate will operate, based either on the footprint of the boat, or the storage period:

1. Full Period (mid-September - mid-May)
 $WB = L1 \times W1 \times R1$
2. B. Short Stay (any period not exceeding 14 days - mid-September to mid-May)
 $WB = £50$

Trailer Storage (WT)

In the event that the trailer is overwintered on the hard standing or the bank above, a rate based on its footprint will operate if it is not occupied by a boat for the majority of the winter period, otherwise only the boat winter storage charge (WB above) will apply:

1. Boat Full Period (mid-September - mid-May)
No charge ($WT = 0$)
2. B. Boat Short Stay or **NO** Boat storage
 $WT = L2 \times W2 \times R1$

Summer Storage (ST)

A flat rate for trailer storage will operate, unless the trailer is removed from Club premises

$$ST = L2 \times W2 \times R2$$

The overall storage charge is the sum of (WB + WT + ST)

Penalty Charge for late launching

A charge of $0.15 \times (WB + WT)$ per week, or part thereof, after the spring Launch Day in mid-May will be levied for any boat remaining on the hard standing to the north of the yellow line.

Boats present on the hard standing to the south of the yellow line one month or more after Launch Day will incur an extra cost of $(WB + WT)$, to be added to the overall charge above.

In the case of extenuating circumstances causing late launching, the case will be considered by the General Committee.

Pontoon Rules

1. The pontoons are a communal facility for the use of all members with equal rights. The pontoons must not be seen as a marina-like means for boat parking by the few to the exclusion of the majority.
2. To this end the southern part of the outer (easternmost) face of the pontoons is to be used exclusively for loading and unloading and is not to be used for overnight or extended stays. Boats using these berths should fill the space sequentially from one end, so as to maximise the number of berths available. The first boat alongside must not moor in the centre of the pontoon.
3. The inner face of the outermost pontoon and the opposing face of the next pontoon, six berths in total, may be used for the occasional overnight stay, provided the boat is manned by crew competent to move the boat at short notice if requested. These berths are to be filled from the southerly end of the pontoon bay first, so as to maximise the number of berths available.
4. The southerly face of the main pontoons may also be used for occasional overnight stay with the same manning proviso. Spaces should be used up to maximise the limited availability of draught and clearance above the pontoon mooring system on these pontoons.
5. **Under no circumstances may be boats be allowed to take the ground while attached to the pontoons.**
6. The General Committee may, on occasions, offer the use of these overnight berths to visiting boats that have entered the Lough. It is up to the members to make sure that their skippers and crew are warmly welcomed to the Club and to our facilities.
7. Any General Committee member may ask a member to move their boat to facilitate the use of the pontoons by other members or visitors. In the member's absence they may warp the boat to a new position to achieve the same end.
8. No member may wilfully abandon their boat and expect other members to care for it.
9. It is recommended that personal buoyancy is worn when using the pontoons and dinghies.
10. Juveniles must be accompanied by an adult at all times on the walkway and pontoons. It is recommended that they wear a lifejacket at all times.
11. Dinghies may only be moored to the inner (westernmost) pontoon finger and the inner face of the middle pontoon finger.
12. Less able-bodied members, who are unable to launch and retrieve their dinghies safely from the boat park may apply, in writing, to the General Committee for permission to park their tenders ~~in~~ within a designated area of the pontoons. Successful applicants will be issued with a parking permit. Unauthorised dinghies will be removed from the pontoons.
13. The maximum length overall of a dinghy and engine, if fitted, which may be moored to the pontoons is 13' (4m).
14. Dinghies shall not be tied fore and aft to the pontoons.
15. All outboards must be left in the fully 'down' position to minimise the possibility of damage to other dinghies.
16. No endless ropes for running moorings may be attached to the pontoons.
17. A 240-volt supply is provided only for use aboard a vessel lying to the drying out posts. For reasons of safety, this power point must not be used to run a supply to boats moored to the pontoons.

Electricity Meter Rules

1. It is the responsibility of all Members requiring continual access to mains electricity on the hard standing during the winter months (mid-September to mid-May) to purchase and install a commercially available waterproof electrical meter.
2. All members wishing to use a supply during the winter (or summer if ashore) must advise the boat park convenor on the boat storage application form. An ELECTRIC METER FORM should be downloaded from the RCC website and the opening figure recorded. The form should be completed and returned to the boat park convenor at the end of the winter storage period.
3. These meter readings will be used by the Committee to levy an annual electricity charge for each member making use of electricity supplied on the Club premises. The charge rate for each unit of electricity shall be determined from time to time at an Annual General Meeting of the Club.
4. Recording of start and finishing meter readings should be submitted to the boat park convenor not later than the nominated launch day each year. These may be submitted on the standard form or by email to the boat park convenor directly. Invoices shall be payable within one month after dispatch of a rental account.
5. Intermittent use of electricity by members on the Club premises will not be subject to any charge.

Engine Storage Shed Rules

1. No petrol or other volatile substance shall be stored in the building or elsewhere on Club premises, other than fuel contained in the tank of an outboard motor, with filler cap and outlet cap fully closed.
2. No smoking is permitted within the building.
3. No naked flame is permitted within the building.
4. No work shall be undertaken within the building, which is strictly for storage only.
5. Members may not alter, amend or adjust any part of the building or its services without the permission of the Committee in writing.
6. Members shall ensure that any of their property stored in the building is properly insured and they accept that Ringhaddy Cruising Club undertakes no responsibility for their possessions.
7. The building is primarily for the storage of outboard engines, oars and dinghy pumps. All items stored **MUST** be marked with the name of the boat or the owner.
8. The Committee reserves the right to remove any article which in its opinion infringes the rules.
9. Members are requested to make every endeavour to maintain the building in a clean condition and to respect the property of their fellow members.
10. Members are requested to maintain the door of the building fully closed and locked when not occupied.

Security Card Rules

1. Each fully paid up member of the Club shall be entitled to hold one security card for their own personal use without further payment.
2. Each fully paid up member of the Club shall be entitled to request a second security card for the exclusive use of a second named person without further payment provided the request for this is second card is made on the approved form supplied by the Club.
3. Further security cards, up to an aggregate total of six including the two cards issued without charge, are available to fully paid up members on completion of the appropriate request form and payment of £30 for each subsequent card.
4. At the Committee's discretion security cards may be issued to commercial contractors on the basis of a single card per contractor provided
 - a) a payment of £30 is received annually from the contractor.
 - b) the contractor can show appropriate insurance indemnity at the time of payment of this fee.
5. An administration charge of £10 will be levied for replacement of lost cards issued under Rules 1-3. Those issued under Rule 4 will be charged at £30 each.
6. A complete and up to date record of security cards in issue and monies paid for same shall be maintained by the General Committee.
7. Members are asked to inform the General Committee of lost cards as soon as possible once their loss is determined.
8. The General Committee shall inactivate all such lost cards and those issued to members resigning from the Club at its earliest opportunity.
9. The Club accepts no responsibility for the correct operation of the Security Gate or the Engine Storage Hut door.
10. Members resigning from the Club in good standing shall, on request, be entitled to the return of any and all monies paid for security cards issued in their name to others under Rule 3.

Health and Safety Advice

Emergency Services (in addition to 999 services)

1. **Accident and Emergency Service** (24-Hour) which will treat serious injuries and sudden illness:

Downe Hospital
Pound Lane
DOWNPATRICK Tel: 028 4461 3311

The Ulster Hospital
Dundonald
BELFAST Tel: 028 9048 4511

2. **The Police Service of Northern Ireland**

Downpatrick Tel: 028 4461 5011

3. **Fire Brigade**

Eastern Area Command Tel: 028 9031 0360

To minimise the risk of fire and explosion disconnect all LPG containers when not in use and
a) do not store any flammable liquids or gases below deck in compartments which do not
have direct venting to the exterior.

4. **Maritime and Coastguard Agency**

Bangor Tel: 028 9146 3933
 028 9147 5300

5. The Club encourages registration of your vessel with the Maritime and Coastguard Agency under the **Voluntary Safety Identification Scheme (CG66)**.